



POSITION AVAILABLE

Position: Public Health Nurse, Immunization Program

Hours: Part-time (8 hours), Monday Clinic

Wage Range: \$20.50-\$25.00

Minimum Qualifications: This job requires a current Registered Nurse (RN) license in good standing with the State of Ohio pursuant to section 4723.13 of the Ohio Revised Code. Knowledge of public health nursing, health education, immunizations or previous public health experience preferred.

Responsibilities: The Registered Nurse is primarily responsible for delivering general public health services of administering vaccine to all age ranges (interprets, explains, and applies vaccine schedules); may also provide health education in a variety of settings and to diverse audiences; represent the agency at community functions; assist with public health accreditation; participate in emergency preparedness exercises; and work on emergency preparedness response in a variety of roles.

Knowledge, Skills and Abilities: This job requires current CPR certification, proficiency of computer skills including electronic medical records (EMR) systems, ability to work independently and as part of a team in a dependable manner; knowledge of community resources; be able to effusively deal with stress; ability to learn and use a web-based reporting program for completing on-line reports; establish and maintain effective working relationships with other agency and organization representatives; This job requires the ability to meet multiple deadlines, excellent organizational skills, and adhere to confidentiality requirements. This job requires working an occasional evening and weekend.

Physical Demands and Working Conditions: The demands and conditions described here are representative of those the employee must meet to perform the essential functions of the job. • Frequently required to sit, stand, walk, talk, write, listen and read. • The employee may infrequently be required to climb, balance, stoop, kneel, crouch or crawl, reach with hands and arms, lift and/or move up to 35 pounds. May frequently be required to reach into or climb inside automobiles. Must be comfortable with and capable of applying mild restraint techniques to children (with the help of a parent/guardian) while administering vaccines. • Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to focus. • The noise level of the office is moderate. May occasionally be in environments with high noise levels. • Involves travel by automobile to attend meetings with state agencies and community partners and travel between schools. Must have current driver's license valid in the state of Ohio, access to a personal automobile and valid automobile insurance.

Forward cover letter and resume to:

Preble County Public Health

615 Hillcrest Drive

Eaton, Ohio 45320

Attn: Christine Maggard

Or by email:

christine@preblecountyhealth.org

Deadline to Apply: Open until position is filled

Preble County Public Health is an Equal Opportunity Employer and does not discriminate based on race, color, nation origin, sex, sexual orientation, genetic information, religion, age, disability or military status in the employment or the provision of services.

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