

Public Health Nuisance Complaint Form

<u>Complaint made by:</u>	<u>Complaint is about:</u>
Name:	Property Owner or Business Name:
Address:	Address:
<i>Full Street Address</i>	<i>Full Street Address</i>
City/Village Zip Code	City/Village Zip Code
Township:	Township:
Phone:	Phone:
Email:	

Do you wish to be contacted with investigation results? Yes No

Describe, IN DETAIL, the nature of your complaint:

Please review information on the other side
I understand anonymity cannot be guaranteed due to public records laws.

Your signature

Date



Preble County Public Health's Environmental Health Division will make every effort within the programs it's charged to oversee to resolve public health complaints and nuisances. Violations of applicable local codes and state laws jeopardizing public health are pursued under authority of those laws and the Preble County Board of Health.

The process pursues full abatement by holding the legally responsible party – the property owner or locally-licensed entity – accountable.

Some Guidelines:

- While a particular situation may be an inconvenience or eyesore, we do not have enforcement power unless a threat to the health of the public is both validated and within our legal authority to resolve.
- The only anonymous or non-written complaints we can accept are those representing a potential widespread public health emergency or foodborne illness hazard.
- Preble County as a whole does not have a housing inspection program. As such, the Health Department has no jurisdiction involving privately-owned residences. That includes a homeowner with mold, bedbugs, vacant homes or other internal problems. Rental properties also fall into that category in that we have no legal authority to intervene in a dispute with a landlord because of their failure to act on maintenance and repair (unless septic).
- We have no enforcement jurisdiction over city- or village-owned and operated public sanitary sewage or water systems. Contact a city, village or township official for assistance.

This Form (other side): Please complete, sign, date and email/mail to us at the noted address.

- Anonymity: If you have concerns about signing the form, or becoming identified by a public record request we must honor by law, contact a trustee in your township to file the complaint. Our options to investigate, legally enter property and fully resolve are severely limited by anonymous complaints.
- We may need more information to actively investigate actionable complaints, also contact information must be provided.
- Please provide details regarding the nature of your complaint. All or part of an issue may be outside our authority, but we would have sufficient information to refer you to the appropriate agency.